

St. John's Catholic School  
Parents Teachers Association  
Meeting Agenda  
September 10, 2025 6:00pm

- 1) Call to Order 6:01pm
  - a) In Attendance: Amie Marzen, Kathleen Curry, Gianni Simplicio, Anna Davis, Carolyn Porter, Reine Agne, Cate Kerr, Brogan Teel, Hillary Barone, Kaylee Knudsen, Bethany Golletti, Rebecca Charrier, Laci Weston, Wendy Caffrey, Megan Simplicio, Caitlin McCorkle, Melinda Morris, Danielle May, Anastasia LaMarca, Abby King
- 2) Opening Prayer – Caitlin McCorkle
- 3) Meeting Minutes Review
  - a) approved
- 4) Treasurer's Report
  - a) Waiting on report, should have updates for October meeting
- 5) Read-a-thon October 17-26
  - a) Abby King to coordinate
  - b) Looking to use 99 pledges as platform for this, the only cost to use is merchant processing fees
  - c) Set up donation pages by class vs individual, would need to create log sheet for tracking minutes per student. Minutes per student to be logged to class page either by class parent, Abby, or PTA
  - d) \$7,000 goal for this year's read-a-thon
  - e) Prizes to the top class on each floor
  - f) What else can PTA do to tie in literary theme
    - i) Looking into a kickoff event on 10/17 – possible options for this
      - (1) Bring in an author to read to the school
      - (2) Uniform holiday – dress like your favorite book character
      - (3) Masked readers
      - (4) Book reviews by the older students and shared with their buddies
- 6) Trunk or Treat

- a) Need Date – potentials options 10/25, 10/31, 11/1
  - i) Seeking approval for 10/25 date either 1-3 or 2-4 times frame
- b) Once date is approved more information on signups and theme guidelines will be sent out

7) Family Lunches

- a) Date for first one
  - i) St. Nicks Lunch in December – will be spaghetti and meatballs
- b) March – macaroni and cheese
- c) June – field day BBQ
  - i) PTA would like to cover this for all students and have sign up and cost for only parents

8) Parent Teacher Conference Meals

- a) Will need to plan for October 23
  - i) Kaylee Knuden, Bethany Golletti, and Carolyn Porter to chair

9) Book Fair

- a) Becca Charrier to Chair
- b) October Scholastic
- c) Spring – Catholic book fair

10) Dine to Donate

- a) How should they be scheduled
- b) Dates
  - i) More information to come at October meeting

11) 5k Race

- a) Henry McCorckle to coordinate
  - i) Looking into potential dates, possibly early spring

12) Mom's Night Out

- a) Caitlin McCorkle and Amie Marzen to chair and looking at potential dates
- b) Potential first trimester date
- c) What could we do besides dinner

13) St Nick's Shop

- a) Miss Marji to coordinate

- i) Brogan Teel will co chair
- b) Call for items
  - i) Start accepting items now
    - (1) Small items for children to shop for during events, can be new or gently use items
    - (2) Create Amazon wish list for items needed
    - (3) Donations or wrapping supplied also needed

#### 14) Busy Hands

- a) Amie Marzen and Kathleen Curry to coordinate
- b) What is the best process for this moving forward
  - i) Need to communicate with teachers to see what they have for needs and/or let them know when volunteers will be available to help
  - ii) Teachers could also let coordinator know when they have needs and the sign up could be updated for that
  - iii) Also looking into tasks that could be picked up and done at home

#### 15) Parent Room Representatives

- a) Working on better description of the role
- b) Should attend PTA meetings
- c) Encouraged anyone interested in becoming a class parent to reach out to Mrs. Snow

#### 16) PTA Event Procedure lists

- a) Rough draft started, need to fine tune and have available for individuals when coordinating events
  - i) Working on fine tuning these procedures throughout this school year

#### 17) Other Business

- a) PTA meeting time change
  - i) Poll on the Friends of SJCS page, will visit again at October meeting
- b) School directory
  - i) Would need to be created by PTA and parents would choose to opt in and provide the information they want to share
- c) Lunch Salad Bar

i) Is there a way to cover this expense so all students have access without needing to be signed up

(1) Could the PTA do a fundraiser for this specific cost, maybe the Gryffon Ridge spice sale

Adjourn 7:30 1M K. Knudsen, 2M H. Barone

**Next meeting Thursday October 9 at 6:00pm**