



St. John's Catholic School

PTA Meeting Minutes

September 17, 2026 6:00 PM

1. Call to Order 6:02 PM
 - a. In Attendance: Rebecca Charrier, Laci Weston, Brogan Teel, Kaylee Knudsen, Palmer DePre, Brittany Milligan, Amie Marzen, Wendy Caffrey, JP Yorkey, Rachel Kelly, Caitlin McCorkle, Alicia Snow, Romolo Marcoccio, Danielle May, Morgan Goldman, Samantha Nalepa, Kate Reutershan, Amanda Cartan
2. Opening Prayer- Brogan Teel
3. Meeting Minutes Review
 - a. 1M Becca Charrier 2M Kaylee Knudsen
4. Treasurer's Report
 - a. Checking Account Balance (\$142.40)
 - i. Expenses
 1. Ice cream social (\$975)
 - ii. Fundraising
 1. Clynk Donations \$832.60
 - b. Savings Account Balance \$9,137.89
5. Mom's Night Out - Caitlin McCorkle
 - a. Maine Beer Company - Oct 6th 6-8 PM in the whaleboat room
6. Book Fair - Becca Charrier
 - a. Oct 19th- 23rd Ignatius Book Fair
 - b. Mr. Sullivan will have a flyer going out to families
 - c. Sign up genius will go up for volunteers soon - set up/break down and cashiers
7. Parent Teacher Conference Teacher Meals - Kaylee Knudsen
 - a. Oct 22nd from Pats Pizza
 - b. Will need volunteer to pick up teacher lunches

8. Dine to Donate - Kaylee Knudsen
 - a. Oct 22nd at Pats Pizza
 - b. Will share info on social media
9. Trunk or Treat - Wendy and Craig Caffrey
 - a. Oct 24th 1-3PM
 - b. Sign up genius for trunks and help with setup/ organization will be up soon
10. Halloween costume pop up sale
 - a. Possible before Oct 3rd dance
 - b. Possible during carline
11. Fun Run
 - a. Moved to Spring - May 29th
12. Family Lunch
 - a. Dec 4
 - b. Pasta Lunch with St. Nick
 - c. Will have sign up genius for volunteers
13. St. Nick Shop – Brogan Teel
 - a. Dec 17th
 - b. Will be asking for item donations, can drop off items
 - c. Will have a sign up genius for supplies, volunteers
 - d. Info on social media coming
14. Poinsettia Sale - Wendy Caffrey
 - a. Longfellows to supply. Orders need to be in Nov. 20th
 - b. 6.5” size with color choices
 - c. Will be available for pick up at family lunch - extra plants available for sale
 - d. Order forms may be available at the play
 - e. Possible online ordering. Options to donate to nursing homes.
15. Timeline for Events
 - a. Discussed location of info, link tree, week ahead, calendars - info/sign up genius for events will be posted to social media as far out as possible

16. Other Business

- a. Clynk reminder - easy way to donate to the PTA - bags available at the little library and the Parish Churches
- b. Lunch program volunteers needed -once or recurring helps- looking at sign up genius
- c. Possible parents to support/adopt special teachers and aftercare teachers similar to class parents
- d. Could use back up volunteers for early care / after care

Adjourn 7:10 PM 1M Kaylee Knudsen 2M Caitlin McCorkle

Next Meeting Wednesday October 14th 6:00 PM